

City of Lismore  
Minutes of the Council  
July 10, 2023

The following are the minutes of the City Council meeting held on July 10, 2023. In attendance for the Council: Kris Weidert, Kathryn Weber, Cliff Altman & Mayor Wayne Bents. Absent was Ryan Schieck. Mayor Bents called the meeting to order and the Pledge of Allegiance was done.

On a motion by Kris and seconded by Cliff it was duly passed to approve the agenda. On a motion by Cliff and seconded by Kris it was duly passed to approve the minutes of the Council meeting held on June 6, 2023. Amber presented the financial statement which showed the deposits/invoices from the prior month to current. Jim asked to hold the check for Sanford as they are still waiting on the exam results so didn't want to pay quite yet. On a motion by Cliff and seconded by Kathryn it was duly passed to approve the financial statement, pay the invoices and make the stated transfers.

Maintenance report – Coltin gave the report and said he looked into stronger basketball hoops – depending if we are wanting metal backboard or poly it would range from \$1,500-\$3,000. Kathryn asked if Amber could check on any grant options that might be available so this was put on hold until then. Coltin also looked into ceiling fans for the shelter and said it really depends on if the Council just wants to get some cheaper ones or if they want to go more industrial which those run around \$400-\$600. Either way we would need to hire an Electrician to place the fans so Council decided to wait until next year to discuss. Wayne said that the gutter on the old shelter house has a tree growing out of one side and Kris said that they looked full of leaves and debris yet so asked Coltin to get that cleaned up & repair any broken gutters. Cliff had asked if the weeds have been sprayed/removed and Coltin said he is working on them. There have been some complaints of the weeds at the Ballfield but Coltin said he just weeded them and tried to every other time it is mowed. Council just asked that he be more aware of the weeds and to get them taken care of. Electric Pump did their annual inspection on the pumps at the lift station and everything looked pretty good only big thing they commented on again was the Electrical Panel is getting to the point of replacement – we looked into this last year and to get it replaced it would cost around \$35,000 so Amber will look and see if there are any grant options to help out or we will need to add to the budget. It was asked how Coltin was coming with the Water/Wastewater licenses and Coltin did get signed up for a class in August for wastewater and then in September there is an exam refresher course and test in St Cloud but it is too early to sign up for that yet but he does plan on attending and trying to take the wastewater exam at that time. Council also asked if Coltin has passed the test for the CDL and he said he passed one but needs to still get the other two and then will need to do the driving part as well. They asked him to try to get that done ASAP. Cliff asked if he could paint pickleball lines on the tennis court and also if he could add a winch to the net so it can be tightened easier and the Council was fine with that. On a motion by Cliff and seconded by Kris it was duly passed to approve the maintenance report.

Fire Department report – Jim gave the report and said the IAmResponding renewal is up and wanted to know if they should just renew for a year or no and Council was fine with the year renewal. Sam Mills filled out application and background check came back fine so on a motion by Kathryn and seconded by Kris it was duly passed to approve hiring Sam Mills as a Volunteer FF. Jim asked about the Beer Permit again for the Fundraiser on August 19<sup>th</sup> and Amber said it was mentioned last month but no motion was made so on a motion by Cliff and seconded by Kathryn it was duly passed to approve the Beer Permit so Amber will get Jim the info he all needs. The Sanford doctor still hasn't finished reading the physicals so Jim asked to hold the check until that is done which Amber said she would. Jim is working with Judy Christians from Wilmont FD on the washer/dryer as both towns are getting them so are trying to see if they can be shipped together to save on freight. New Rescue Van is here and is being lettered. Got some more info on the ISO but still can't figure out why we are getting the points we are so Jim is going to get a hold of the person assigned to us to see if we can get a different person here or have that guy come back and explain things. Jim mentioned that he might look into what a couple turnout gears might cost and get an application into the Nobles2 Wind Farm Community Grant as they are always looking for ways to help out the local communities. Jim asked about the gash on the door and Coltin said that he would need to replace the whole panel and since it's more cosmetic didn't think it needed to be done right now. Jim also mentioned the post that is still broke and Coltin said he tried one thing but it didn't work so he needs to get someone to weld it into place so will work on that. On a motion by Kris and seconded by Cliff it was duly passed to approve the Fire Department Report.

Amber Bertrand gave the clerks report – GovOffice website was up for renewal and the City currently had their old website system so need to update to the newer one which would be a large increase in premium. Currently it cost \$570/year for the website and they wanted to go to \$1,995 for this renewal and then increase the next 3 years up to \$2,374 which Amber thought was way too much money for a website that may or may not get used. Amber did look into a different company that Wilmont uses (they just got a website last year and this company came in the cheapest of all) which is Municipal Impact – total cost for set up would be \$1,004 but then annual would only be \$605 which is pretty close to the current GovOffice price. They also can get Lismore up and running within 3 business days and offer a free Alert system along with some other tools. We would need to purchase a domain but that is only around \$12 a year. Amber said the website is really nice and also very easy to navigate and update. On a motion by Cliff and seconded by Kathryn it was duly passed to go with Municipal Impact for the City website. Council asked if Amber got info on process to raze a home if it wasn't updated as there are a couple houses in town that are starting to become hazardous. Amber received an email from the City Attorney and was told the process which can be done but it will take time and if the home is occupied it will need a few extra steps to

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be able to deem it hazardous and have it razed. The Council first wanted to send out letters to those in violation and see if they are willing to get their house cleaned up/ fixed by a certain time and then if no response will probably start the abatement process. Amber was asked to send out 3 letters to homeowner regarding their house along with some letters to others for weeds and vehicles that are not current on licenses and haven't moved in a long time. Council asked Wayne if he got his yard cleaned up since he was also in violation and Wayne said that most items are gone and that the other will be gone this week so he should be good after that. It was asked to have Coltin mow the new grass on the ice rink weekly and he said he would. The camper parked behind T&S that has been there for quite a while was brought up since we were talking about ordinances and Wayne was told that a business has a different set of regulations than residential but Amber wasn't sure on that so will look through the ordinances and bring what she finds to the next meeting. Amber did state in the past it was brought up but nothing was done but not due to it not being in violation but more that the Council at that time decided to work more on the residential properties as there were more violations with those. On a motion by Kathryn and seconded by Cliff it was duly passed to approve the Clerks Report.

On a motion by Kris and seconded by Cliff it was duly passed to approve Resolution 23.6.1 Authorizing Charitable Gambling – St Anthony Church 9/10/23 for a raffle.

On a motion by Cliff and seconded by Kathryn it was duly passed to approve the permit for a storage shed on Doug Hinsch's property as per the drawing. Amber will call to let him know.

Nobles County ARPA Funds – Waiting for final invoice to send to County.

Park Equipment – Amber hasn't had a chance to look into the Grants but hasn't seen much out there (usually they come out in the fall)

Land Sale – Coltin looked into bringing the sewer/water up to the lots and said the ones by Loonan have the force main for the lift station so we would need to make sure we got an easement or to just not sell because if the sewer line would go we would have to do quite a bit of digging and we wouldn't want a house over that line either. Council discussed and decided to just leave that land area as is but still want to look at selling the land where the old rink was at. Coltin said to get the sewer/water lines to this area would cost around \$12,000-\$15,000 or around \$7,500 per lot. Amber said she had someone ask if the Council would be willing to sell that land a Commercial but they wanted to keep it as Residential at this time. Wayne had Davie Bullerman from Johnson Realty come and give us an estimate on what she thinks she could sell the land for and she thought they could go from \$10,000-\$20,000 but they would need to be parceled off and surveyed before being able to be listed. Wayne is going to check with someone he knows that does surveying and will get us a quote for the next meeting as that will help decide if we are going to pursue selling the land and if so what cost we will charge.

With no further business to discuss, on a motion by Cliff and seconded by Kathryn it was duly passed to adjourn the meeting. The next Council meeting will be held on Monday August 7, 2023 at 6:00 pm.

Minutes taken by Amber Bertrand, City Clerk